



SHRI SHIVAJIN EDUCATION SOCIETY, AMRAVATI'S  
SHRI SHIVAJI SCIENCE COLLEGE, AMRAVATI  
INTERNAL QUALITY ASSURANCE CELL (IQAC)



2024-25

**Meeting Notice 1**

All IQAC members are requested to attend the meeting scheduled on **13 June, 2024** at the Meeting Hall.

S.N	Name	Designation	Signature
1	Dr.G. V. Korpe	Chairman	
2	Dr. Mrs. S. P. Ingole	Co-Ordinator	
3	Dr. P.R. Padaole	Teacher Member	
4	Dr.G.A. Wagh	Teacher Member	
5	Dr. D.D Khedkar	Teacher Member	
6	Dr.M. S. Gaikwad	Teacher Member	
7	Dr. P. A. Nagpure	Teacher Member	
8	Dr. P. P. Khirade	Teacher Member	
9	Dr. H.S. Lunge	Stakeholders' representative	
	Dr. W.S. Barde	Stakeholders' representative	
10	Dr.Mahesh Patil	Member from Administrative officers	

**Agenda:**

1. Confirmation of minutes of last meeting.
2. Action taken on the minutes of last meeting.
3. Time table preparation and discussion on Academic calendar
4. Discussion on value-added course
5. Website Upgradation
6. Induction program 2024-25 for first year students.
7. Information about DBT STAR Project proposes activities and purchase of equipment.
8. Discussion regarding organization of state level science exhibition for high school student
9. Any other items with permission of the chair.

IQAC Coordinator

IQAC Chairman



SHRI SHIVAJIN EDUCATION SOCIETY, AMRAVATI'S  
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#### ATR Meeting 4

Minutes of the IQAC meeting held on **20th April 2024**

Following IQAC members were present

S.N	Name	Designation	Signature
1	Dr.G. V. Korpe	Chairman	
2	Dr. Mrs. S. P. Ingole	Co-Ordinator	
3	Dr. P.R. Padaole	Teacher Member	
4	Dr.G.A. Wagh	Teacher Member	
5	Dr. D.D Khedkar	Teacher Member	
6	Dr.M. S. Gaikwad	Teacher Member	
7	Dr. P. A. Nagpure	Teacher Member	
8	Dr. P. P. Khirade	Teacher Member	
9	Dr. H.S. Lunge	Stakeholders' representative	
	Dr. W.S. Barde	Stakeholders' representative	
10	Dr.Mahesh Patil	Member from Administrative officers	

At the outset IQAC coordinator welcomed all the members and requested the Hon. Principal to chair the meeting. The following matters are discussed and resolved.

1. The last meeting was held on 20 April 2024. IQAC coordinator readout the minutes of this meeting with the formal discussion with the members of the IQAC. The minutes of this meeting was unanimously approved by the IQAC members.
2. The IQAC coordinator place before the meeting the action taken on the minutes of IQAC meeting held on 20 April, 2024. The members discussed the same and approved the action taken on the minutes of IQAC meeting held on 20 April, 2024.
3. Action Taken on Minutes of Last Meeting- Actions assigned to respective departments and individuals.
4. Progress reviewed and updated.
5. Discussion on Proposed Activities for Next Session- Proposed activities reviewed and finalized.
6. Responsibilities assigned to concerned teams.
7. IQAC Activities for 2024-25- Planned activities include:  
Faculty development programs, Student workshops, Research initiatives, Accreditation preparations
8. Academic Calendar 2024-25 Draft calendar reviewed and finalized.  
Circulated to departments for implementation.
9. Any Other Items- Permission granted for additional points  
Infrastructure upgrades  
Student extracurricular activities

IQAC Coordinator

IQAC Chairman



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2024-25

**Meeting Notice 2**

All IQAC members are requested to attend the meeting scheduled on **16 September, 2024** at the Meeting Hall.

S.N	Name	Designation	Signature
1	Dr.G. V. Korpe	Chairman	
2	Dr. Mrs. S. P. Ingole	Co-Ordinator	
3	Dr. P.R. Padaole	Teacher Member	
4	Dr.G.A. Wagh	Teacher Member	
5	Dr. D.D Khedkar	Teacher Member	
6	Dr.M. S. Gaikwad	Teacher Member	
7	Dr. P. A. Nagpure	Teacher Member	
8	Dr. P. P. Khirade	Teacher Member	
9	Dr. H.S. Lunge	Stakeholders' representative	
	Dr. W.S. Barde	Stakeholders' representative	
10	Dr.Mahesh Patil	Member from Administrative officers	

**Agenda:**

10. Confirmation of minutes of last meeting.
11. Action taken on the minutes of last meeting.
12. Discussion on college level department wise Avishakar organization
13. Review of DBT STAR Activities.
14. Review status of equipment proposed under PM UShA proposal.
15. Introduction and preparation of proposal for new courses.
16. To take the review of the information on AQAR
17. Discussion regarding organization of state level science exhibition for high school student
18. Any other items with permission of the chair

IQAC Coordinator

IQAC Chairman



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2024-25

**ATR Meeting 01**

Minutes of the IQAC meeting held on **13<sup>th</sup> June 2024**.

Following IQAC members were present for the meeting.

S.N	Name	Designation	Signature
1	Dr.G. V. Korpe	Chairman	
2	Dr. Mrs. S. P. Ingole	Co-Ordinator	
3	Dr. P.R. Padaole	Teacher Member	
4	Dr.G.A. Wagh	Teacher Member	
5	Dr. D.D Khedkar	Teacher Member	
6	Dr.M. S. Gaikwad	Teacher Member	
7	Dr. P. A. Nagpure	Teacher Member	
8	Dr. P. P. Khirade	Teacher Member	
9	Dr. H.S. Lunge	Stakeholders' representative	
	Dr. W.S. Barde	Stakeholders' representative	
10	Dr.Mahesh Patil	Member from Administrative officers	

At the outset IQAC coordinator welcomed all the members and requested the Hon. Principal to chair the meeting. The following matters are discussed and resolved.

1. The last meeting was held on 13 June 2024. IQAC coordinator readout the minutes of this meeting with the formal discussion with the members of the IQAC. The minutes of this meeting was unanimously approved by the IQAC members.
2. Action Taken on Minutes of Last Meeting- Actions updated.
3. Time Table and Academic Calendar- Prepared and circulated.
4. Value-Added Course- Courses finalized; implementation plan ready.
5. Website Upgradation- Work in progress; department wise data collection and uploading in progress.
6. Induction Program 2024-25- Scheduled; preparations underway.
7. DBT STAR Project- Activities planned; equipment procurement initiated.
8. State-Level Science Exhibition- Event planned; logistics underway.
9. Any Other Items- Permission granted; discussed.

IQAC Coordinator

IQAC Chairman



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2024-25

**Meeting Notice 3**

All IQAC members are requested to attend the meeting scheduled on **16<sup>th</sup> December, 2024** at the Meeting Hall.

S.N	Name	Designation	Signature
1	Dr.G. V. Korpe	Chairman	
2	Dr. Mrs. S. P. Ingole	Co-Ordinator	
3	Dr. P.R. Padaole	Teacher Member	
4	Dr.G.A. Wagh	Teacher Member	
5	Dr. D.D Khedkar	Teacher Member	
6	Dr.M. S. Gaikwad	Teacher Member	
7	Dr. P. A. Nagpure	Teacher Member	
8	Dr. P. P. Khirade	Teacher Member	
9	Dr. H.S. Lunge	Stakeholders' representative	
	Dr. W.S. Barde	Stakeholders' representative	
10	Dr.Mahesh Patil	Member from Administrative officers	

**Agenda:**

19. Confirmation of minutes of last meeting.
20. Action taken on the minutes of last meeting.
21. Discussion regarding Collection of data for NIRF
22. Discussion regarding organization of state level science exhibition for high school student.
23. Review of AQAR & NIRF
24. Submission of DBT BUIDER Proposal
25. Any other items with permission of the chair.

IQAC Coordinator

IQAC Chairman



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INTERNAL QUALITY ASSURANCE CELL (IQAC)



2024-25

**ATR Meeting 02**

Minutes of the IQAC meeting held on **16<sup>th</sup> September 2024.**

Following IQAC members were present for the meeting.

S.N	Name	Designation	Signature
1	Dr.G. V. Korpe	Chairman	
2	Dr. Mrs. S. P. Ingole	Co-Ordinator	
3	Dr. P.R. Padaole	Teacher Member	
4	Dr.G.A. Wagh	Teacher Member	
5	Dr. D.D Khedkar	Teacher Member	
6	Dr.M. S. Gaikwad	Teacher Member	
7	Dr. P. A. Nagpure	Teacher Member	
8	Dr. P. P. Khirade	Teacher Member	
9	Dr. H.S. Lunge	Stakeholders' representative	
	Dr. W.S. Barde	Stakeholders' representative	
10	Dr.Mahesh Patil	Member from Administrative officers	

At the outset IQAC coordinator welcomed all the members and requested the Hon. Principal to chair the meeting. The following matters are discussed and resolved.

**Action Taken Report**

10. Confirmation of Minutes of Last Meeting- Minutes confirmed with minor corrections.

11. Action taken on the minutes of last meeting- Actions assigned and progress updated.

At the outset, the IQAC coordinator welcomed the Hon'ble Chairman and Hon'ble Members of the IQAC and requested the Hon'ble Chairman to commence the business of the meeting.

The Hon'ble Chairman welcomed the members and started the meeting with the agenda Items.

11. Confirmation of minutes of IQAC held on 16 September 2024 Confirmed

12. College-level department-wise Avishakar organization- Departments tasked with organizing events; timelines set.

13. Review of DBT STAR Activities- Ongoing activities reviewed; next steps planned.

14. Position of PM UShA proposal- Proposal under review; updates awaited.

15. Introduction and preparation of proposal for new courses- Departments preparing proposals; submissions.

16. Review of the information on AQAR- Data collection in progress; deadline set.

17. Discussion regarding organization of state level science exhibition for high school student- Event planned; logistics and coordination underway.

18. Any other items with permission of the chair- Permission granted; additional points discussed.

IQAC Coordinator

IQAC Chairman



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2024-25

**Meeting Notice 4**

All IQAC members are requested to attend the meeting scheduled on **2<sup>nd</sup> January, 2025** at the Meeting Hall.

S.N	Name	Designation	Signature
1	Dr.G. V. Korpe	Chairman	
2	Dr. Mrs. S. P. Ingole	Co-Ordinator	
3	Dr. P.R. Padaole	Teacher Member	
4	Dr.G.A. Wagh	Teacher Member	
5	Dr. D.D Khedkar	Teacher Member	
6	Dr.M. S. Gaikwad	Teacher Member	
7	Dr. P. A. Nagpure	Teacher Member	
8	Dr. P. P. Khirade	Teacher Member	
9	Dr. H.S. Lunge	Stakeholders' representative	
	Dr. W.S. Barde	Stakeholders' representative	
10	Dr.Mahesh Patil	Member from Administrative officers	

**Agenda:**

26. Confirmation of minutes of last meeting.
27. Action taken on the minutes of last meeting.
28. Review status of DBT STAR proposal
29. Review status of PM UShA
30. Discussion regarding organization of state level science exhibition for high school student
31. Any other items with permission of the chair.

IQAC Coordinator

IQAC Chairman



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2024-25

**ATR Meeting 03**

Minutes of the IQAC meeting held on **16<sup>th</sup> December 2024**

Following IQAC members were present for the meeting.

S.N	Name	Designation	Signature
1	Dr.G. V. Korpe	Chairman	
2	Dr. Mrs. S. P. Ingole	Co-Ordinator	
3	Dr. P.R. Padaole	Teacher Member	
4	Dr.G.A. Wagh	Teacher Member	
5	Dr. D.D Khedkar	Teacher Member	
6	Dr.M. S. Gaikwad	Teacher Member	
7	Dr. P. A. Nagpure	Teacher Member	
8	Dr. P. P. Khirade	Teacher Member	
9	Dr. H.S. Lunge	Stakeholders' representative	
	Dr. W.S. Barde	Stakeholders' representative	
10	Dr.Mahesh Patil	Member from Administrative officers	

At the outset IQAC coordinator welcomed all the members and requested the Hon. Principal to chair the meeting. The following matters are discussed and resolved.

Confirmation of Minutes of Last Meeting Minutes reviewed and confirmed unanimously. No amendments proposed. Action: Minutes approved and archived in IQAC records.

19. Action Taken on the Minutes of Last Meeting. All previous decisions implemented: Pending data collection tasks completed by respective departments. Follow-up meetings held for unresolved items (e.g., faculty training). achieved.
20. Action: Report submitted; 100% compliance
21. Discussion Regarding Collection of Data for NIRF.Data collection strategy outlined, including timelines for parameters like teaching, research, and outreach. Departments assigned roles. Action: NIRF data portal access granted to nodal officers; collection drive initiated by Dec 10, 2025. Progress monitored via monthly reviews.
22. Discussion Regarding Organization of State Level Science Exhibition for High School Students. Event feasibility assessed; budget and venue (Science Centre) finalized. Review of all preparation and committee coordinators also discussed.
23. Review of AQAR & NIRF.AQAR 2024-25 draft reviewed; strengths in research output noted, gaps in placement data identified. NIRF ranking targets discussed (aim: Top 100 in state).
24. Submission of DBT BUILDER Proposal for Biotechnology Infrastructure and Innovation. Focusing on lab upgrades and student projects. Budget: 3.5 Cr.. Action: Draft submitted to DBT feedback awaited. Internal review committee to refine based on response (expected by Jan 2026)
25. Any Other Items with Permission of the Chair. Proposal for new faculty orientation program approved. Action: Orientation program set for Jan 2026; all items minute for next age

IQAC Coordinator

IQAC Chairman



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INTERNAL QUALITY ASSURANCE CELL (IQAC)



2024-25

**Meeting Notice 5**

All IQAC members are requested to attend the meeting scheduled on **20<sup>th</sup> March 2025** at the Meeting Hall.

S.N	Name	Designation	Signature
1	Dr.G. V. Korpe	Chairman	
2	Dr. Mrs. S. P. Ingole	Co-Ordinator	
3	Dr. P.R. Padaole	Teacher Member	
4	Dr.G.A. Wagh	Teacher Member	
5	Dr. D.D Khedkar	Teacher Member	
6	Dr.M. S. Gaikwad	Teacher Member	
7	Dr. P. A. Nagpure	Teacher Member	
8	Dr. P. P. Khirade	Teacher Member	
9	Dr. H.S. Lunge	Stakeholders' representative	
	Dr. W.S. Barde	Stakeholders' representative	
10	Dr.Mahesh Patil	Member from Administrative officers	

**Agenda:**

32. Confirmation of minutes of last meeting.
33. Action taken on the minutes of last meeting.
34. Discussion regarding activities proposed in next session.
35. To plan IQAC activities for next academic session 2025-26
36. Finalization of academic calendar of academic session 2025-26
37. Discussion regarding practical dates
38. Discussion related to 6<sup>th</sup> degree distribution program.
39. Any other items with permission of the chair.

IQAC Coordinator

IQAC Chairman



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INTERNAL QUALITY ASSURANCE CELL (IQAC)



2024-25

**ATR Meeting 04**

Minutes of the IQAC meeting held on **2<sup>nd</sup> January, 2025** Following IQAC members were Present for the meeting.

S.N	Name	Designation	Signature
1	Dr.G. V. Korpe	Chairman	
2	Dr. Mrs. S. P. Ingole	Co-Ordinator	
3	Dr. P.R. Padaole	Teacher Member	
4	Dr.G.A. Wagh	Teacher Member	
5	Dr. D.D Khedkar	Teacher Member	
6	Dr.M. S. Gaikwad	Teacher Member	
7	Dr. P. A. Nagpure	Teacher Member	
8	Dr. P. P. Khirade	Teacher Member	
9	Dr. H.S. Lunge	Stakeholders' representative	
	Dr. W.S. Barde	Stakeholders' representative	
10	Dr.Mahesh Patil	Member from Administrative officers	

**26. Confirmation of Minutes of the Last Meeting**

The minutes of the previous meeting were circulated to all members via email  
No corrections were received; therefore, the minutes were treated as confirmed.

The confirmed minutes were recorded and filed in the departmental record register.

27. Action taken on the minutes of last meeting- Actions assigned and progress updated.

28. Review status of DBT STAR proposal regarding completion status of activities and total expenditure of STAR departments.

29. Review status of PM UShA- Proposal pending work of classrooms and auditorium.

30. Organization of state level science exhibition- Event planned for high school students; logistics and coordination underway. Finalisation of guest and other formalities. All the committee conveners have given details about their work and action plan.

31. Any other items with permission of the chair-

Permission granted; additional points discussed and noted.

IQAC Coordinator

IQAC Chairman